

THINK YOU'VE GOT WHAT IT TAKES?

We have several different positions to fill each winter which we have listed in detail below. Please select links below for:

Management Roles Chalet Roles Logistics Roles Hotel Roles Hotel Logistics Roles Childcare Roles

All our employees are different from others as we hand pick the most interesting, dedicated, gregarious and professional candidates to work in the Alps. We prefer more mature applicants who take time and pride in their work and have more "life experience" to share with our guests, but we accept all application above the age of 18 (unfortunately those below this age, we are unable to employ overseas).

We are on a journey at VIP SKI and are building a community who are committed to creating a diverse and inclusive environment, regardless of age, gender identity, race, sexual orientation, ethnicity, or perspective. You will be valued for being yourself, you will be treated as an equal and you will be part of a wider team who strive to make this happen.

If you feel one of these roles could be perfect for you then please **apply by email** to the following addresses with your CV and a covering letter detailing which role you are applying for. Send your application to: <u>recruit@vip-chalets.com</u>





MANAGEMENT ROLES

Resort Manager – Avoriaz, Les Arcs, Morzine & Val d'Isère

We require exceptional individuals to manage our resorts in France. This individual will have overall responsibility of how the resort is run, management of all employees and any day-to-day duties within the resort, and hence complete flexibility is required. We are looking for a confident leader, with previous seasonal and management experience, who can keep cool under immense pressure whilst maintaining a consistently positive outlook. Driving will inevitably be part of this position and hence the candidate must have held a clean driving licence for at least 5 years. A good working knowledge of the local language is also necessary.

Job description in brief:

- Overall responsibility for your guests from their arrival until they check in for their return journey.
- Ensuring all relevant and up to date reservation information is passed to the appropriate employee.
- Ensuring, where possible, all special reservation requests are met.
- Preparing and organising transfer logistics between the airport and resort.
- Organising ski passes, ski school, ski hire etc.
- Maximising in-resort sales.
- Visiting all chalets on a regular basis to ensure all guests are having an exceptional holiday.
- Troubleshooting any customer queries or complaints.

• Ensuring all accommodation under management is safe and complies with the highest health and safety standards.

- Ensuring (where applicable) the successful running of an in-resort shuttle service.
- Quality control of all individual elements of the guests' holiday.
- Ensuring the delivery outstanding customer service and guest satisfaction.
- Supervising and co-ordinating all resort employees.
- Assisting any resort employees with their duties if required.
- Looking after the welfare, motivation, and discipline of resort employees.
- Ensuring the whole vehicle fleet is maintained properly.
- Maintaining great relationships with local owners and suppliers.
- Overseeing the bank account, income, budgets, expenditure, and receipts.
- Ensuring accurate weekly account returns are submitted.
- Completion all Company reports accurately and on time.
- Opening and shutting down chalets and resort.





Hotel Manager – Les Arcs

We require an exceptional individual to manage our hotel in Les Arcs. This individual will have overall responsibility of how the hotel is run, management of all employees and any day-to-day duties within the resort, and hence complete flexibility is required. We are looking for a confident leader, with previous seasonal and management experience, who can keep cool under immense pressure whilst maintaining a consistently positive outlook. Driving will inevitably be part of this position and hence the candidate must have held a clean driving licence for at least 5 years. A good working knowledge of the local language is also necessary.

Job description in brief:

- Overall responsibility for your guests from their arrival until they check in for their return journey.
- Ensuring all relevant and up to date reservation information is passed to the appropriate employee.
- Ensuring, where possible, all special reservation requests are met.
- Checking transfer logistics between the airport and resort.
- Organising ski passes, ski school, ski hire etc.
- Maximising in-resort sales.
- Visiting all chalets on a regular basis to ensure all guests are having an exceptional holiday.
- Troubleshooting any customer queries or complaints.
- Ensuring all accommodation under management is safe and complies with the highest health and safety standards.
- Ensuring (where applicable) the successful running of an in-resort shuttle service.
- Quality control of all individual elements of the guests' holiday including food and beverage, cleaning and budget control.
- Supervising and co-ordinating all resort employees.
- Assisting any resort employees with their duties if required.
- Assisting the Resort Manager with the organisation of transfer day.
- Maintaining the welfare, motivation, and discipline of all hotel employees.
- Ensuring the whole vehicle fleet is maintained properly.
- Maintaining great relationships with local owners and suppliers.
- Oversee the bank account, income, budgets, expenditure, and receipts.
- Ensuring accurate weekly account returns are submitted.
- Completion all Company reports accurately and on time.
- Opening and shutting down chalets and resort.





Chalet Manager – Les Arcs & Val d'Isère

Like all our management positions in the Alps, the job of a Chalet Manager is extremely varied and complete flexibility is required for this role. This is a highly demanding role and therefore we are looking for individuals who already have previous chalet experience, as well as experience of managing and motivating their team. A good understanding of French is advantageous and previous resort experience essential. Driving will invariably be a part of their duties and therefore the possession of a full clean driving licence for at least five years is necessary.

Job description in brief:

The specific tasks are too numerous to mention, however, the main responsibilities of a Chalet Manager group themselves in the following categories:

- Ensuring outstanding customer service and guest satisfaction within a given number of chalets.
- Effectively manage and oversee a team of Chalet Hosts and Chefs.
- Training of new employees and re-training of existing team members where necessary.
- Quality control of all chalet standards including food and beverage, cleaning, Health and Safety, budget control and the in-chalet service.
- Assist with chalet cleaning and cooking.
- Control of the supermarket shopping.
- Maximising ski pass and hire sales and ensure these are delivered on time.
- Assistance with the smooth running of transfer day (chalet preparation, logistics and airport transfers).
- Responsibility for all employee welfare.
- Maximising guest feedback each week.
- Assisting the Resort Manager in any other duties that are requested.





Assistant Hotel Manager – Les Arcs

Like all our management positions in the Alps, the job of the Assistant Hotel Manager is extremely varied and complete flexibility is required for this role. With overall responsibility for the day-to-day running of the hotel, teamwork and a variety of different skills are required. A great deal of initiative and organisational skills must be held by the candidate and a good knowledge of French is required. In the hotel, we have three Assistant Hotel Managers with a proclivity towards Housekeeping, Food and Beverage or Logistics.

Driving will inevitably be a part of the role and therefore a full clean driving licence held for at least 5 years is necessary.

Job description in brief:

The specific tasks are too numerous to mention however the candidates' main responsibilities are as follows:

• Ensuring outstanding customer service and guest satisfaction within the hotel.

• Effectively manage and oversee a team of hosts, kitchen staff and logistics team members when the Hotel Manager is not present.

- Overseeing the hotel bar.
- Training of new employees and re-training of existing team members where necessary.

• Quality control of the hotel including food and beverage, cleaning, health and safety and ensuring the VIP SKI product is being successfully delivered.

• Assisting with any duties that need to be undertaken in the hotel, including covering for any time off, sickness or injury.

- Maximising ski pass and hire sales and ensure these are delivered on time.
- Creating and supervising rotas.
- Effectively managing and overseeing all in-resort waste/recycling.
- Safe and efficient distribution of all chalet/hotel items.
- Ensuring that employee morale and welfare is kept at the highest standards throughout.
- Troubleshooting any customer queries or complaints.
- Timely completion of weekly related paperwork.
- Assisting the Hotel and Resort Managers in any other duties that are requested.





Resort Administrator – Portes du Soleil and Val d'Isère

Like all our management positions in the Alps, the job of the Resort Administrator is very varied and complete flexibility is required. With overall responsibility for the accounting, budgets, and ordering, the Administrator will work alongside the Resort Management teams, and provide support throughout. Based in either Morzine or Val d'Isère, the successful candidate must be organised and disciplined. We require a good knowledge of French (fluency is preferable) as the ability to communicate with suppliers is vital.

Job description in brief:

The specific tasks are too numerous to mention however the candidates' main responsibilities are as follows:

- Completion weekly resort returns.
- On-going liaison with all local suppliers (including the likes of food, linen, and ski equipment).
- Responsibility for the resort accounts, incoming and external payments.
- Maintaining budgets, expenditure, and receipts.
- Ensuring deliveries are on time, and correct, and following up any discrepancies or quality issues before payment.
- Ensuring all suppliers are paid on time.
- Organising the purchase of ski passes, ski school and ski hire.
- Assisting all employees to strive for efficiency in terms of budgeting and stock control.
- Assisting to the Resort Management teams.





CHALET ROLES

Chalet Host and Flexi Chalet Host – Avoriaz, Les Arcs, Morzine and Val d'Isère

As the primary interface between our guests and the Company, we cannot overstate the impact our Chalet Hosts have to the success of our business and more importantly, the enjoyment of our guests' holiday. The Chalet Host is responsible for delivering an excellent service in the chalet and full commitment to the role is required.

The day will begin with wake-up drinks being served to the guests in bed first thing and will finish with clearing the table after dinner at night.

All Chalet Hosts undertake a comprehensive 10-day chalet course at the start of the season, specifically designed to equip them with all the tools required to excel in the role; this includes demonstrations of our set menus and bespoke cleaning techniques.

We do not actively look for qualified chefs or cooks, although a passion for cooking and confidence in throwing dinner parties for at least 8 people is a necessity. We can help you to become more confident with your cooking; we cannot train you to have the drive, enthusiasm, and sheer dedication to customer service that we expect: that is up to you.

Job description in brief:

• Preparing and serving breakfast, afternoon tea and a three-course evening meal with cheese board and hand made chocolates on six days per week as specified on the website and in the company manual.

- Preparing and serving children's meals.
- Acting as a host/hostess to VIP SKI guests and provide exceptional customer service.
- Cleaning the chalet thoroughly daily.
- Completion of a deep clean at the start, middle and end of the season.
- Ensuring that the chalet is always maintained in a safe condition.
- Snow clearing/maintenance of the chalet hot tub and sauna (where necessary).
- Completion of Company paperwork, including receipts, guest sheets etc.
- Carrying out other duties as requested by the Resort Manager (these might include assisting other Chalet Hosts and cleaning other chalets).





CLUB Chef and CLUB Sous Chef – Les Gets & Val d'Isère

Our CLUB Chefs are required to put their flair on a set 4 course menu for 6 nights a week as well as breakfast (with hot and cold options) and afternoon tea. Working alongside a small hosting team, the successful candidates will be committed to providing the top-level customer service that VIP SKI is known for. We cannot overstate the impact our CLUB Chefs and Hosts have to the success of our business and more importantly, the enjoyment of our guests' holiday.

Previous chalet or kitchen experience is necessary and ideally, we look for someone with previous seasonal experience.

Job description in brief:

- Full responsibility for the catering service in the CLUB Chalet.
- Adapting the CLUB menu where one sees fit, within the budget given.
- Placing of food orders and shopping.
- Preparing breakfast, afternoon tea, canapés and four course evening meal with 2 options for each course.
- Preparing children's meals.
- Catering for all guests' special dietary requirements.
- Catering for all requests for special occasions.
- Maintaining excellent stock rotation, waste management and budget controls.
- Ensuring that the chalet kitchen and storage areas are always maintained in a safe and hygienic condition.
- Completion of a deep clean at the start, middle and end of the season.
- Completion of Company paperwork.

• Carrying out other duties as requested by the Resort Manager (these might include assisting other Chalet Hosts and cleaning other chalets).





Head CLUB Chalet Host – Les Gets

As the primary interface between our guests and the Company, we cannot overstate the impact our hosts have to the success of our business and more importantly, the enjoyment of our guests' holiday. The Head CLUB Chalet Host in Les Gets is responsible for delivering our company promise and coordinating the employees to ensure the Company standards are being met.

The day will begin with wake-up drinks being served to the guests in bed first thing and will finish with clearing the table after dinner at night.

The Head CLUB Chalet Host will take responsibility of the property and will work with the CLUB kitchen team closely. This role is perfect for those who has previous seasonal experience and wants to remain as the primary interface for the guests.

Job description in brief:

- Taking responsibility for the overall running of the CLUB service.
- Cleaning the chalet thoroughly daily.
- Completion of a deep clean at the start, middle and end of the season.
- Preparing breakfast and afternoon tea on the chef's day off.
- If required (in Chef's absence) carrying out Chalet CLUB catering, including children's meals.
- Acting as a host/hostess to VIP SKI guests, providing outstanding customer service.
- Troubleshooting any guest problems are resolved quickly and efficiently.
- Always going above and beyond for all guests.
- Working with the CLUB Chef to maintain budgets and menu planning.
- Motivating and ensuring employee welfare is kept high.
- Ensuring the chalet is always maintained in a safe and hygienic condition.
- Completion of all relevant weekly Company paperwork.
- Snow clearing / maintenance of chalet hot tubs and saunas.
- Helping with transfer day, and where necessary going to the airport.

• Carrying out other duties as requested by the Resort Manager (these might include assisting other Chalet Hosts, cleaning other chalets).





CLUB Chalet Host – Les Gets & Val d'Isère

As the primary interface between our guests and the Company, we cannot overstate the impact our hosts have to the success of our business and more importantly, the enjoyment of our guests' holiday. The CLUB Chalet Host is responsible for delivering our company promise and therefore a full commitment to the role is required.

The day will begin with wake-up drinks being served to the guests in bed first thing and will finish with clearing the table after dinner at night.

All CLUB Chalet Hosts undertake a comprehensive 10-day chalet course at the start of the season, specifically designed to equip them with all the tools required to excel in the role. This role is perfect for those who wish to be within a chalet environment and be the face of the company but are not confident with their cooking abilities.

Job description in brief:

- Cleaning the chalet thoroughly daily.
- Completion of a deep clean at the start, middle and end of the season.
- Preparing breakfast and afternoon tea on the chef's day off.
- If required (in Chef's absence) carrying out Chalet CLUB catering, including children's meals.
- Acting as a host/hostess to VIP SKI guests, providing outstanding customer service.
- Always going above and beyond for all guests.
- Ensuring the chalet is always maintained in a safe and hygienic condition.
- Completion of all relevant weekly Company paperwork.
- Snow clearing / maintenance of chalet hot tubs and saunas.
- Helping with transfer day, and where necessary going to the airport.

• Carrying out other duties as requested by the Resort Manager (these might include assisting other Chalet Hosts, cleaning other chalets).



VIP SKI

LOGISTICS ROLES

Driver – Val d'Isère

The role of Driver is strongly focused on delivering an exceptional level of customer service. The Driver will be facilitating our guests' holiday to ensure that have everything they need and can get to where they need to go with minimal fuss and delay.

Driving duties include the delivery of bread, meat, logs for the chalet fires and newspapers to all chalets around the resort. Except for fresh-food products, all items needed in the chalets come from our in-resort storerooms; the Driver will ensure the safe and efficient distribution of these items to all chalets. The operation of a guest "shuttle" service will run to and from specific parts of Val d'Isère. The Drivers will be responsible for the cleaning, including the general upkeep and maintenance of the vehicles.

Our Drivers must have a full, clean driving licence, held for at least five years, and all candidates must be of smart appearance with a happy, gregarious personality, dedicated to providing a seamless and exemplary service to all guests. This is a very flexible role and hence all Drivers must be prepared for this.

Job description in brief:

- The provision of an efficient in-resort shuttle service as set out by the Company.
- Vehicle maintenance and cleaning.
- Taking responsibility for any vehicle damage when driving.
- Maintaining and cleaning all chalet garages to ensure they are always presentable.
- In resort deliveries including bread, newspapers, products from the storeroom, mid-week meat deliveries, childcare equipment, and guest baggage.
- Safe and careful delivery of all guest possessions.
- Assistance with chalet shopping.
- Acting as the Resort Representative on the coach, accompanying the guests to and from the airport on transfer day.
- Snow clearing.
- Undertaking any general maintenance of the hot tubs and pools in resort (when necessary).
- Completion of any weekly company paperwork including vehicle and coach reports.
- To carry out other duties as requested by the Resort Manager, which may include helping in chalets.





Maintenance – Portes du Soleil & Val d'Isère

Our Maintenance Team is generally referred to as the "backbone of the resort" and is renowned for keeping things running smoothly and effortlessly behind the scenes. This is an incredibly demanding and flexible role which requires someone to have a very open and positive mind.

We favour applications from those with previous seasonal experience or qualifications in carpentry, plumbing, painting and decorating, or electrics. The maintenance person will have occasional resort driving duties including chalet deliveries., and therefore must hold a full clean driving licence held for at least 5 years. Lifting and carrying is a large part of the job and hence the candidate should be physically fit for this.

Anyone applying for this position must be of smart appearance with a happy gregarious personality, dedicated to providing a seamless and exemplary service to all guests.

Job description in brief:

- Maintaining and minimising up to date "snag" lists for each chalet.
- Leave resort to collect any additional maintenance supplies needed from external suppliers.
- Vehicle maintenance and cleaning.
- Snow clearing.
- Hot tub, sauna and spa maintenance.
- Supervision of any third-party contractors where necessary.
- Maintaining the storage rooms and ensure chalet inventories are kept up to date.
- Assisting with any driving duties, including delivery of guest baggage, storeroom products and chalet equipment throughout the resort.
- Be on call in cases of emergency maintenance issues.

• Carrying out other duties as requested by the Resort Manager (these might include assisting other departments within the resort team). Flexibility and a good can-do attitude are of the upmost importance in this role as often you will be expected to do things outside of the ordinary and it is paramount that, wherever possible, you oblige.





Pool Technician – Val d'Isere

Like many other roles at VIP SKI, the role of the Pool Technician has a wide range of responsibilities to ensure all swimming pools and plunge pools are in working order in the resort. This candidate will take responsibility for the regular checks and cleaning of the swimming pools and wellness suites within the VIP Ski properties in Val d'Isere. This role requires great organisational skills, ability to perform effectively with minimal supervision, and an eye for detail to record data accurately.

Driving will inevitably be part of your duties and therefore you will need to have held a full clean driving licence for at least five years.

Job description in brief:

- Ensuring all pools in Val d'Isere are chemically tested three times a day and are in safe working order.
- Completing legal and company paperwork weekly.
- Ensuring all the health and wellness suites are kept thoroughly clean.
- Cleaning and drying of the pool towels.
- Troubleshoot any problems and ensure any maintenance is carried out in a minimal amount of time.
- In-resort driving.
- Helping the Logistics Team, particularly with any deliveries.
- On transfer day, helping the Logistics team with any guest duties, including the movement of their baggage.
- Snow clearing.

• Carrying out other duties as requested by the Resort Manager (these might include assisting other departments within the resort team). Flexibility and a good can-do attitude are of the upmost importance in this role as often you will be expected to do things outside of the ordinary and it is paramount that, wherever possible, you oblige.





Concierge – Les Arcs & Val d'Isère

VIP SKI's Concierge roles are vital for the smooth running of our guests' holiday. This team will be based in either our Aspen reception, in Val d'Isere, or in the hotel reception in Les Arcs, and will be responsible for welcoming all guests in each day. Whether they are organising spa appointments, meals out or giving some suggestions on what to do around the resort, the Concierge team will have impeccable organisational skills, and knowledge of the resort and surrounding areas.

Excellent French speaking, ideally fluency, is necessary for this position, and we ideally look for someone who has held a full clean driving licence for at least five years, as driving duties may be required.

Job description in brief:

- Coordinate the in-resort shuttle service, where necessary.
- Acting as the most valuable source of information.
- Book restaurants, ski lessons, wellness treatments and any activities for the guests in a timely manner.
- Assisting with hot tub or pool chemical checks.
- Acting as the Resort Representative on the coach, accompanying the guests to and from the airport on transfer day.
- Coordinate any deliveries, including dry and perishable items, baggage, and valuables.
- Have an excellent knowledge of the resort, including activities, the best restaurants on and off the piste, bus timetables and nearest amenities.
- Ensuring the reception area, communal areas and health and wellness suites are kept thoroughly clean.
- Cleaning and drying of pool towels.
- Completion of any weekly company paperwork including vehicle and coach reports.
- Snow clearing.
- To carry out other duties as requested by the Resort Manager, which may include helping in chalets.



VIP SKI

HOTEL ROLES

Hotel Host – Les Arcs

As the primary interface between our guests and the Company, we cannot overstate the impact our Hotel Hosts have to the success of our business and more importantly, the enjoyment of our guests' holiday. The Hotel Host is responsible for delivering our promised service in the hotel and full commitment to the role is required.

The day will begin with wake-up drinks being served to the guests' bedside first thing and finish with clearing the tables after dinner at night.

All CLUB Chalet Hosts undertake a comprehensive 10-day chalet course at the start of the season, specifically designed to equip them with all the tools required to excel in the role. We can help you to become more confident with your customer service, hosting and cleaning; we cannot train you to have the drive, enthusiasm, and sheer dedication to customer service that we expect: that is up to you. This role is perfect for those who have limited culinary knowledge but lots of hospitality experience.

Job description in brief:

• Preparing the restaurant/bar for breakfast, afternoon tea and evening meal as specified on the website and in the company manual.

- Acting as a host/hostess to VIP SKI guests and provide exceptional customer service.
- Cleaning the hotel thoroughly including daily room servicing.
- Completion of a deep clean at the start, middle and end of the season.
- Ensuring that the hotel is always maintained in a safe and hygienic condition.
- Assisting with the operation of the hotel bar.
- Assisting with any hosting, logistics and/or childcare duties where necessary.

• To carry out other duties as requested by the Manager (these might include assisting other departments within the hotel team).





Hotel Kitchen Team – Les Arcs

Head chef

Like all our management positions in the Alps, the job of a Head Chef is extremely varied and complete flexibility is required for this role. This is a highly demanding role and will see the smooth running of the brigade kitchen and will deliver an outstanding culinary product in line with the Company website and the Company Manual. Previous seasonal experience is ideal, but previous Head Chef experience and man-management is essential. A good understanding of French is advantageous, and driving will invariably be a part of their duties and therefore the possession of a full clean driving licence for at least five years is necessary.

Job description in brief:

- Overseeing the smooth running of the kitchen.
- Training any new members and existing members of the team throughout the season.
- Ensuring that our exceptional standards of customer service are being met by all hotel employees.
- Liaising with Resort and Hotel Managers to identify and deal with any problems arising with hotel employees and standards.
- Maintaining the welfare, motivation, and discipline of all hotel employees.
- Monitoring guest feedback with regards to catering and take any action required.
- Design and deliver a menu with at least 2 choices for each course.
- Redesign menus if required.
- Prepare children's meals.
- Receive information on hotel budgets and advise on stock levels where necessary.
- Stock control and food ordering.
- Liaising with suppliers and ensuring budgets are met.
- Communicating with any current or future guests regarding the menu.
- Maintaining excellent stock rotation, waste management and budget controls.
- Ensuring that the kitchen is always maintained in a safe condition.

• Carrying out other duties as requested by the Manager (these might include assisting other departments in the team). Flexibility and a can-do attitude are of the upmost importance in this role as often you will be expected to do things outside of the ordinary and it is paramount that, wherever possible, you oblige.





Sous Chef

Like all our kitchen positions in the Alps, the job of a Sous Chef is extremely varied and complete flexibility is required for this role. This is a highly demanding role and will contribute to the smooth running of the brigade kitchen and will deliver an outstanding culinary product in line with the Company website and the Company Manual. With the support of the Head Chef and the Catering Manager, the Sous Chef must be capable of running the kitchen in the absence of the Head Chef. Previous seasonal experience is ideal, but previous Sous Chef experience and man-management is essential. A good understanding of French is advantageous.

Job description in brief:

- Overseeing the smooth running of the kitchen in the absence of the Head Chef.
- Training new members and existing members of the team throughout the season.
- Ensuring that our exceptional standards of customer service are being met by all hotel employees.

• Liaising with Resort and Hotel Managers to identify and deal with any problems arising with hotel employees and the standards being offered.

- Assisting with the design and delivery of a menu with at least 2 choices for each course.
- Assisting with the redesigning of menus if required.
- Prepare children's meals.
- Monitoring guest feedback with regards to catering and take any action required.
- Stock control and food ordering.
- Maintaining excellent stock rotation, waste management and budget controls.
- Ensuring that the kitchen is always maintained in a safe condition.

• Carrying out other duties as requested by the Manager (these might include assisting other departments within the hotel team). Flexibility and a good can-do attitude are of the upmost importance in this role as often you will be expected to do things outside of the ordinary and it is paramount that, wherever possible, you oblige.





Junior Sous Chef

Working alongside the other members of the Les Arcs Kitchen Team, our Junior Sous Chefs are responsible for delivering the excellent catering product within our hotels. With support of the Head Chef and Sous Chef, the candidate will contribute to the food preparation process, kitchen controls and health and safety guidelines. Previous seasonal experience is ideal and previous kitchen experience is necessary, but we are looking for candidates with passion and drive.

Job description in brief:

- Assisting with the smooth running of the brigade kitchen each day.
- Able to manage and operate all sections of the kitchen.
- Completing daily preparation lists.
- Assist with the training or retraining of any new employees, including Kitchen Porters.
- Covering any sections of the kitchen where required.
- Ensuring that our exceptional standards of customer service are being met by all hotel staff.
- Monitoring guest feedback with regards to catering and taking any action required.
- Stock control and assist with the food ordering.
- Maintaining excellent stock rotation, waste management and budget controls.
- Ensuring the kitchen is always maintained in a safe condition.

• Carrying out other duties as requested by the Manager (these might include assisting other departments within the hotel team). Flexibility and a good can-do attitude are of the upmost importance in this role as often they will be expected to do things outside of the ordinary and it is paramount that wherever possible that they oblige.





Kitchen Porter

Working alongside the other members of the Les Arcs Kitchen Team, our Kitchen Porters are vital for the smooth running of the hotel kitchen. We are looking for individuals who are hardworking, positive and have great standards of cleanliness. Previous kitchen experience is ideal and proven organisational skills is necessary.

Job description in brief:

• Cleaning of all the dirty crockery, cutlery and all kitchen equipment whilst keeping up high standards of cleanliness throughout the kitchen.

• Assisting with any food preparation as requested by the Head Chef or Sous Chef.

• Operate and maintain all cleaning equipment and tools, including the dish washing machine, hand wash stations and pot scrubbing stations.

- Ensuring that our exceptional standards of customer service are being met by all hotel staff.
- Ensuring the kitchen is always maintained in a safe condition.
- Receive deliveries, store perishables properly and rotate stock appropriately.
- Maintaining waste management and ensure recycling is appropriately sorted.

• Completing any Company and legal paperwork as requested including food temperatures, wastage, and cleaning schedules.

• Carrying out other duties as requested by the Manager (these might include assisting other departments within the hotel team). Flexibility and a good can-do attitude are of the upmost importance in this role as often you will be expected to do things outside of the ordinary and it is paramount that, wherever possible, you oblige.





HOTEL LOGISTICS ROLES

Driver/Bar – Les Arcs

The role of Driver/Bar is strongly focused on delivering an exceptional level of customer service. This team are vital to the smooth running of the resort and will become very well known by both the hotel and chalet guests. Although a guest shuttle will not be required due to the position of the VIP SKI property, helping with food shopping and duties out of resort will be necessary.

The team will be responsible for the maintenance and upkeep of the vehicle fleet, and they must be each in possession of a full clean driving licence held for at least five years. We are also looking for previous bar or waiting experience.

As this role is incredibly guest facing, we look for those with a smart appearance, happy and gregarious personality, who are dedicated to providing a seamless exemplary service to all of our guests.

Job description in brief:

- The provision of an efficient in-resort shuttle service as set out by the Company.
- Vehicle maintenance and cleaning.
- Maintaining and cleaning the properties' garages.
- In resort deliveries, which can include bread, newspapers, products from the storeroom, mid-week meat deliveries, childcare equipment, and guest baggage.
- Opening and closing of the hotel bar.
- Running a smooth and efficient bar operation.
- Stock taking, ordering and stock rotation.
- Assistance with chalet shopping.
- Acting as the Resort Representative on the coach, accompanying the guests to and from the airport on transfer day.
- Undertaking any general maintenance of the hot tubs and pools in resort (when necessary).
- Completion of any weekly company paperwork including vehicle and coach reports.
- Snow clearing.
- To carry out other duties as requested by the Resort or Hotel Managers.





Night Porter – Les Arcs

The Night Porter is instrumental in overseeing the running of the hotel from sundown to sunrise. This is a hands-on role managing the guest expectations and ensuring the standards of VIP SKI are being maintained, as set out in the Company manual and on the Company website.

This is an incredibly flexible role and there are many elements that will require great organisational skills and excellent communication. We look for someone who has a passion for customer service, delivering impeccable customer service and can work well under pressure. A good knowledge of French will be advantageous.

Job description in brief:

- Ensuring the building is always secure.
- Conduct fire and floor walks regularly.
- Carrying out any nightly Health and Safety audits.
- Assisting with the setting up of breakfast and preparing any meeting/conference rooms when necessary.
- Have a visible presence within the hotel to ensure all guest enquiries are dealt with efficiently.
- Answering the telephone.
- Ensuring the reception area, communal areas and health and wellness suites are kept thoroughly clean.
- Assisting with any driving duties, including delivery of guest baggage, storeroom products and chalet equipment throughout the hotel.
- Waste management and recycling duties.

• Carrying out other duties as requested by the Manager (these might include assisting other departments within the hotel team). Flexibility and a good can-do attitude are of the upmost importance in this role as often you will be expected to do things outside of the ordinary and it is paramount that, wherever possible, you oblige.





CHILDCARE ROLES

Childcare – Les Arcs

Not many people can further their career by sledging and making snow angels, but in a role within the Childcare team at VIP SKI can do just that. We will only consider those who are qualified to NNEB, CACHE, NVQ level 3 or equivalent, although we also welcome applicants with a teaching or nursing degree, who have good experience working with young children.

You will work within our designated childcare area at specific times of the day, delivering a safe and fun-filled week tailored to the family and children. This is a new Childcare programme and therefore we are looking for those who are dedicated to setting up and maintaining excellent standards throughout. The candidate must be organised and have the confidence to work under pressure but be able to maintain both personal and professional relationships in the childcare team and resort.

We are looking for individuals with lots of energy, patience, and initiative, whilst being able to provide the most unforgettable holiday for children and their parents.

Job description in brief:

- Provide a safe, stimulating, and caring environment for children aged 3 months to 12 years.
- Completing daily and weekly company paperwork regarding childcare.
- Operate the highest standard of Health and Safety.
- Ensuring standards, ratios and conditions of registration are always maintained.
- Ensuring nutritional needs of the children are met by the kitchen team.
- Provide a 'drop and collect' service for the children participating in ski school.
- Assist with any other parts of the hotel when necessary.
- Communicating with the parents and children.

• Carrying out other duties as requested by the Manager (these might include assisting other departments within the hotel team). Flexibility and a good can-do attitude are of the upmost importance in this role as often you will be expected to do things outside of the ordinary and it is paramount that, wherever possible, you oblige.

